Anime and Manga Society University Of Galway Constitution

Ratified on 01-05-2026 by the University Societies' Co-ordination Group
Adopted on the 01-05-2026

Article 1 Name of the Society

1.1 The name of the Society shall be Anime and Manga Society, University Of Galway, hereinafter referred to as ‘the Society’.

1.3 The Society exists as a constituent part of the University and is therefore subject to all relevant University and University Societies Coordination Group (USCG) policies and rules.

Article 2 Alliances/Affiliations with External bodies.

2.1 The Society is not aligned and/or affiliated with any external bodies.

2.2 The Society is a constituent part of the University and where there are alliances and affiliations with external bodies the Society is subject to the USCG Society policy on external affiliation as may be updated from time to time.

Article 3 Aims of the Society

The aims of the Society shall be:

? To provide a forum to promote Anime movies, Manga comic books, Japanese games and Japanese culture as a whole.

? To hold regular screenings of Anime television shows, movies and animated shorts.

? To show Asian cinema as a whole.

? To promote the reading of Manga.

? To travel to Anime/Manga conventions as well as any other relevant Asian cultural events.

? To organize the annual “Akumakon” Anime and Manga Convention.

? To keep and archive pieces of anime and manga related media that the committee deem of importance. The duty of said archiving will fall under the jurisdiction of the librarian.

Article 4 Membership

4.1 All current students and current staff of the University shall be eligible to become full members of the Society.

4.1.1 Students and Staff may be prohibited from being a member where they have been subject to a USCG or University sanction prohibiting them from such.

4.2 Any eligible person shall become a member of the Society upon registering with the Society on any Societies' Day, or using the official society’s registration, and payment of appropriate fee if applicable.

4.2.1 Should the Society charge a membership fee, full membership shall be granted upon payment of said fee. The fee shall be determined by the Committee annually, subject to the approval of the Societies Office. All such monies thus received must be lodged in full to the Society’s bank account.
4.2.2 Should the Society be affiliated with a body that charges a membership fee, members are not obliged to join the external body and therefore not obliged to pay the membership fee.

4.3 The Society may, subject to approval of the USCG, elect any member or alumni who they deem to have done great service for the Society to be an Honorary Life Member (HLM) in perpetuity of the Society.

4.3.1 An HLM is entitled to entry to Society events and speaking rights at regular meetings, but is not entitled to a vote at regular meetings or Annual General Meeting (AGM) / Extraordinary General Meeting (EGM), and is also not entitled to stand for a committee position or any other privileges open to full members.

4.3.2 If an HLM becomes eligible for full membership as per article 4.1 he/she shall have the same privileges as a full member.

4.3.3 Honorary Life memberships, as per Article 4.3, are recorded here.

James Broderick: Awarded Lifetime Membership during the 2012/2013 society year for his

outstanding and continuous contributions to the success of Akumakon.

Yoshimi Hayakawa: Awarded Lifetime Membership during the 2013/2014 society year for her continuous, tireless work with the Society, Akumakon and Japanese Culture in Galway.

Hirokatsu Kihara: Awarded Lifetime Membership during the 2014/2015 society year for all his efforts and assistance in the growth of Akumakon to date which would not have occurred without him.

Christina Hynes: Awarded Lifetime Membership during the 2019/2020 year for her efforts in securing the future of the society and ensuring the continuation of society activity.

Joshua Grelle: Awarded Lifetime Membership during the 2019/2020 year for his involvement in Akumakon and his ongoing support and assistance with the convention.

Lawrence Simpson: Awarded Lifetime Membership during the 2019/2020 year for his continuous support and involvement with Akumakon since 2011.

Ailbhe O’Connor: Awarded Lifetime Membership during the 2019/2020 year for all of their efforts in the continuation and growth of the Society and the integration ofAkumakon into the society, which would not have occurred without them.

Eoin Devane Glynn: Awarded Lifetime Membership during the 2019/2020 year for his efforts in securing the future of Akumakon and his efforts in solidifying the bond between the Akumakon convention and the Society. The continuation of the Akumakon convention would not be possible if not for his efforts.

Rachel Coleman: Awarded Lifetime Membership during the 2019/2020 year for her outstanding work in securing the future of both the society and Akumakon. The growth and success of the Society and Akumakon would not have been possible without her.

Fi Conlon: Awarded Lifetime Membership during the 2019/2020 year for her involvement in Akumakon and her ongoing support and assistance with the Akumakon convention.

Minako Miyabe: Awarded Lifetime Membership during the 2019/2020 society year for her continuous, tireless work with the Society, Akumakon and Japanese Culture in Galway.

Aoife O’Shaughnessy: Awarded Lifetime Membership during the 2019/2020 year for her incredible effort put into ensuring the growth and longevity of both Akumakon and the Society. Neither the Society nor the Akumakon convention would have ever come as far as they have without her.

Adam Flannery: Awarded Lifetime Membership during the 2019/2020 year for his efforts in

securing the future of the society and ensuring the continuation of society activity.

Charlene Rodriguez: Awarded Lifetime Membership during the 2020/2021 year for her outstanding work ethic throughout her time in the society.

Ethan Wilkinson: Awarded Lifetime Membership during the 2020/21 year for his efforts in securing the future of the society and ensuring the continuation of society activity.

Joshua Mwenya: Awarded Lifetime Membership during the 2020/21 year for his involvement in SocStream and his ongoing support and assistance of the society.

Lauren Foody-Walsh: Awarded Lifetime Membership during the 2021/2022 year for her outstanding work ethic and performance in service to the society, and the incredible work done in the position of Public Relations Officer, which tirelessly kept the Society afloat.

Aria Beggan: Awarded Lifetime Membership during the 2021/2022 year for her work in service of Akumakon, running the last convention before its multi-year hiatus and ensuring a strong legacy.

Olivia Ronan: Awarded Lifetime Membership during the 2022/2023 year for their tireless efforts as the Treasurer of the Anime & Manga Society and Akumakon, over many years, taking on an unenviable volume of work and ensuring the continued existence of the Society.

Paul Brennan: Awarded Lifetime Membership during the 2022/2023 year for his invaluable contributions throughout his time in the society, helping generations of new committee members adjust and being a rock-solid presence for the revival of Akumakon.

June Graham: Awarded Lifetime Membership during the 2022/2023 year for her efforts to adapt to uncertain circumstances and help keep the Society together through turbulent times, bearing an unexpected responsibility.

Alex Lopatin: Awarded Lifetime Membership during the 2023/2024 year for his brilliant correspondence in the name of the society and outstanding record keeping.

Hex Tiernan: Awarded Lifetime Membership during the 2023/2024 year for their contributions to the society.

May McGrath: Awarded Lifetime Membership during the 2023/2024 year for rising to the occasion as Joint Con Director for Akumakon ensuring the successful running of the convention.

Sean King: Awarded Lifetime Membership during the 2023/2024 year for rising to the occasion

as Joint Con Director for Akumakon ensuring the successful running of the convention.

Lukasz Schmet: Awarded Lifetime Membership during the 2023/2024 year for their contributions to the society.

Shukrat Rahim: Awarded Lifetime Membership during the 2024/2025 year for their tireless work maintaining the finances of the Society and Akumakon, being an anchor of both committees.

Micheal Daly-Ronayne: Awarded Lifetime Membership during the 2024/2025 year for his efforts towards keeping the society running under various committee positions and easing the transition of new committee members into the society, as well as their outstanding work in service of Akumakon.

Sharp Macken: Awarded Lifetime Membership during the 2024/2025 year for her efforts towards keeping the society running under various committee positions and easing the transition of new committee members into the society, as well as their outstanding work in service of Akumakon.

Alex Sortoc: Awarded Lifetime Membership during the 2024/2025 year for his part in creating the amazing society hoodies as well as aiding with Treasurer duties during a very busy year.

Jack Davoren: Awarded Lifetime Membership during the 2024/2025 year for their outstanding work for the Society throughout their tenure as a committee member.

Rachel Howarth: Awarded Lifetime Membership during the 2024/2025 year for her vast amounts of work running Akumakon and ensuring the legacy of the convention remains strong.

Emily Ennis: Awarded Lifetime Membership during the 2024/2025 year for her dedicated effort in maintaining, promoting, and expanding the Anime and Manga Society Manga Library.

Ellie O'Toole: Awarded Lifetime Membership during the 2024/2025 year for their continued contributions to both the society and Akumakon keeping the respective social medias active.

Ciara Tierney: Awarded Lifetime Membership during the 2024/2025 year for their iconic mascots and art provided for the Akumakon conventions.

Adam McPadden: Awarded Lifetime Membership during the 2024/2025 year for their continuous support throughout Akumakon including ensuring all committee and vendors are catered for in the Convention Kitchen.

Dave King: Awarded Lifetime Membership during the 2025/2026 year for their continuous support of Akumakon over the years and ensuring the safety of all staff and con-goers as both

Head of Security and Health and Safety Officer.

Ghost Harkin: Awarded Lifetime Membership during the 2025/2026 year for their continuous support of Akumakon.

Daniel Percy: Awarded Lifetime Membership during the 2025/2026 year for their achievements as Con Director for Akumakon leading to a successful convention and maintaining it's legacy.

Abigail Olwill: Awarded Lifetime Membership during the 2025/2026 year for their achievements as Co-Con Director for Akumakon leading to a successful convention and maintaining it's legacy.

Aoife O'Dea: Awarded Lifetime Membership during the 2025/2026 year for their excellent leadership as Auditor for the Anime & Manga society as well as their contributions to Akumakon.

Sophie Rynne: Awarded Lifetime Membership during the 2025/2026 year for their hard work as Vice-Auditor for the Anime & Manga society as well as their contributions to Akumakon.

Patrick Gallagher: Awarded Lifetime Membership during the 2025/2026 year for stepping up to the position of Treasurer and maintaining the finances of both Akumakon and the Society.

Bartosz Walczak: Awarded Lifetime Membership during the 2025/2026 year for their work as Secretary of the Society and Akumakon maintaining records and correspondence.

Stephanie Joubert: Awarded Lifetime Membership during the 2025/2026 year for their longstanding support of the Society and Akumakon.

Daniel Curran: Awarded Lifetime Membership during the 2025/2026 year for their longstanding support of the Society and Akumakon.

Hannah Lenane Kretschmer: Awarded Lifetime Membership during the 2025/2026 year for their dedication to the Society and Akumakon.

4.3.4 Should any member listed on the HLM record request to change their name written in the constitution to match their current name in the event of a name change, the name in the constitution may be changed if the over half majority of the current committee vote to do so in a committee meeting, without the need for an EGM/AGM.

Article 5 The Committee

Ratified on 01-05-2026 by the University Societies' Co-ordination Group
Adopted on the 01-05-2026

5.1 A Committee shall conduct the business of the Society.

5.2 All members of the Committee shall be required to be full members of the Society.

5.3 All full members of the Society are eligible to be elected to the Committee except those explicitly disallowed hereinafter.

5.3.1 Full members are ineligible to stand for election and/or act as a member of the Committee where they have been subject to a USCG or University sanction prohibiting them from doing so.

5.4 The Committee shall consist of four Mandatory Committee Members as specified in Article 5.5, additional Society Specific Members specified in Article 5.6.2, and ordinary Committee members as specified in article 5.7

5.5 Mandatory Committee Members
The core positions are Auditor, Vice-Auditor, Treasurer, Secretary. The Committee must consist of at least these four positions.

5.5.1 Auditor
The Auditor shall have overall responsibility for the affairs of the Society. The Auditor shall chair all meetings of the Society save where otherwise provided for in this Constitution. The Auditor has ultimate responsibility of ensuring that all Society requirements are fulfilled.

5.5.1.1 The Auditor in the cases of all votes shall be eligible to vote. In the case of a tie, the Auditor may use their casting vote thereafter to decide the tie, except as provided for in Article 9.2 . This may or may not be in accordance with their original vote.

5.5.2 Vice-Auditor
The Vice Auditor must assist the Auditor in the general running of the Society. The Vice-Auditor shall assume the duties of the Auditor should the Auditor be absent or unable to fulfil their duties. The Vice-Auditor may fulfil any general role as defined by the Committee.

5.5.3 Treasurer
The Treasurer will manage the financial affairs of the Society, in consultation with the Auditor & the Committee. The Treasurer will maintain the financial records of the Society. They will prepare and present a Treasurer’s Report to the Society at the AGM. The Treasurer must prepare and present the

end of year financial report, and all accounts as required by the Societies Office, in accordance with the deadline stated by the Societies Office.

5.5.4 Secretary
The Secretary shall keep the non-financial records of the Society, and shall submit the end of year report. The Secretary is responsible for ensuring that all events are posted to the Societies Calendar. The Secretary shall manage the correspondence of the Society. The Secretary is also tasked with taking minutes of all Committee meetings, general meetings, AGM(s) & EGM(s) during their term of office.

5.6 Society Specific Committee Members

The Society may create Society Specific Committee Members (SSCMs). SSCMs of the Society are listed and described in article 5.6.2 and its sub-articles respectively.

Where the Society wishes to create, modify or remove an SSCM, it will be done by means of an Amendment to Article 5.6.2 which shall also create, modify or remove a sub-article respectively to effect this change.

5.6.1 In cases hereinafter where it is explicitly stated that an SSCM may be co-opted, the Society may vote to allow the duties and title of an SSCM position may be co-opted by the Committee to a member of the Committee.

5.6.2 The following SSCMs will be elected/appointed to the Committee; Public Relations Officer, Safety Officer, Librarian, Akumakon Con-Director, First Year Representative, Events Officer, Social Media Manager, Screenings Manager, Vice Treasurer, New Members Liaison, Vice Secretary, Vice Social Media Manager, Vice Public Relations Officer, Vice Screenings Officer, and Post-Graduate Representative.

5.6.2.1 Public Relations Officer (PRO)
The PRO shall be responsible for creating posters to publicise the meetings and events of the Society.

5.6.2.2 Safety Officer (SO)
The SO will have responsibility for ensuring compliance with Societies' Safety Procedures and Policies.

5.6.2.3 Librarian
The Librarian is responsible for the record keeping and maintenance of all property belonging to the

society within the Manga library and other Asian cultural items that are property of the society. The Librarian will also manage and record the loan and use of books from the Manga library to members of the society.

5.6.2.4 Akumakon Con-Director
The Akumakon Con-Director is responsible for the organising and running of the Akumakon convention, with the help of the society. Details of the Akumakon convention will be outlined in Article 17 Akumakon.

5.6.2.5 First Year Representative
The First Year Representative will be in charge of welcoming new first year members within the Society and act as a representative for these members.

5.6.2.5.1 This position shall be deferred at the AGM in order to be left open for a first year at the beginning of the next Semester.

5.6.2.6 Special Events Officer
The Events Officer is responsible for the organisation and management of larger society events outside of Akumakon and regular weekly events.

5.6.2.7 Social Media Manager
The Social Media manager is responsible for the publicising of society events through social media.

5.6.2.8 Screening Manager
The Screening manager is responsible for organising and maintaining all equipment and content required to hold regular screenings at weekly events.

5.6.2.9 Assistant Treasurer
The Assistant Treasurer will help the treasurer in their duties in managing the finances of Akumakon and the Society, as per Article 14.1.1.

5.6.2.10 New Members Liaison
The New Members Liaison will be in charge of welcoming new members in general within the society and act as a representative for these members.

5.6.2.11 Vice Secretary

The Vice Secretary will help the Secretary in their duties in managing the non-financial records of the Society.

5.6.2.12 Vice Social Media Manager

The Vice Secretary will help the Social Media Manager in their duties in publicising of society events through social media.

5.6.2.13 Vice Public Relations Officer (PRO)

The Vice PRO will help the PRO in their duties in creating posters to publicise the meetings and events of the Society.

5.6.2.14 Vice Screenings Manager

The Vice Screenings Managers will help the Screenings Manager in their duties in organising and maintaining all equipment and content required to hold regular screenings at weekly events.

5.6.2.15 Post-Graduate Representative

The Post-Graduate Representative will be in charge of welcoming all post-graduate members within the Society and act as a representative for these members.

5.7 Ordinary Committee Members
Ordinary Committee Members (OCMs) shall be elected to a maximum of 4, at an AGM/EGM. They shall be full Committee members, will contribute to the quorum, and will have a vote on the Committee. OCM tasks may be allocated as required by the Committee.

5.7.1 At least one OCM position shall be deferred at the AGM to be left open for a first year at the beginning of the next academic year.

5.8 International Exchanges, Erasmus and Placements
All decisions where a student is to be on an exchange, erasmus or a placement where they cannot reasonably fulfill their role are subject to approval by the USCG.

5.8.1 A student may not be elected to any committee position if they intend to be on an exchange,

erasmus or a placement where they cannot reasonably fulfill their role, for the entirety of the year.

5.8.2 In the instance that a student is off campus for one semester, they may not be elected to any mandatory positions, unless there is no other student willing to fill that position.

5.8.3 If the student is only granted a place on exchange, erasmus or on placement after such time they have been elected, they must disclose this to the USCG and the society committee. At the time of election, any student must disclose if they are going to be absent for a portion of the year.

5.9 Committee Meetings

5.9.1 Meetings of the Committee shall be held at least once a fortnight during each academic term. All members of the Committee shall be entitled to attend and vote at such meetings.

5.9.2 The quorum for a meeting of the committee shall be 50% of current committee members. In the case of an odd number of committee members, there must be a majority of members at the meeting.

5.9.3 Meetings of the Committee shall be called by the Auditor or by the Secretary; at least three days' notice of a Committee meeting shall be given by the Auditor or Secretary to the members of the Committee.

5.9.4 Meetings may also be convened at the request of 3 or 50% of the Committee, whichever is the larger number, with at least the minimum notice period as per 5.8.3. Failure of the Auditor or Secretary to issue this notice within 5 days of receipt of the request by these members in writing shall entitle these members to issue said notice to the Committee.

5.9.5 All Committee members must be notified by their chosen email and by other means as agreed.

5.9.6 Committee members that fail to attend 3 consecutive Committee meetings, without apologies accepted by the Committee, shall be deemed to have resigned.

5.10 A Motion of No Confidence
A Motion of No Confidence may be taken about a committee member who is deemed to not be fulfilling their role as outlined in the constitution, or who is deemed not fit to hold their position for other reasons

specified and agreed by the committee, or that they make decisions that the majority of the committee feel to be detrimental to the society. The motion must be proposed and seconded at a first meeting where the majority vote must agree to table it for the next committee meeting; it must be on this meeting's agenda. Both meetings must be convened correctly as per the constitution. All meetings should be convened correctly as per this constitution (see Article 5.9).

5.11 Term of Office of the Committee
The Committee shall hold office for a specific one year term to be decided and published by USCG annually (Currently July 1st – June 30th of the following year).

Article 6 Committee Meetings

6.1 Meetings of the Committee shall be held at least 4 times or fortnightly during each academic term. All members of the Committee shall be entitled to attend and vote at such meetings.

6.2 The quorum for a meeting of the Committee shall be 50% + 1Committee members.

6.3 Meetings of the Committee shall be convened (called) by the Auditor or by the Secretary; at least {insert minimum amount of days here [no less than three days]} days' notice of a Committee meeting shall be given by the Auditor or Secretary to the members of the Committee.

6.4 Meetings may also be convened at the request of 3 or 50% of the Committee, whichever is the larger number, with at least the minimum notice period as per

6.4.1. Failure of the Auditor or Secretary to issue this notice within 5 days of receipt of the request by these members in writing shall entitle these members to issue said notice to the Committee.

6.5 All Committee members must be notified by their chosen email and by other means as agreed.

6.6 Committee members that fail to attend 3 Committee meetings, without apologies accepted by the Committee, shall be deemed to have resigned.

6.7 Motion of no confidence
A motion of no confidence may be taken about a committee member who

(i) is deemed to not be fulfilling their role as outlined in the constitution,
(ii) is deemed not fit to hold their position for other reasons specified and agreed by the committee,
(ii) makes decisions that the majority of the committee feel to be detrimental to the society.
The motion must be proposed and seconded at a first meeting where the majority vote must agree to table it for the next committee meeting it must be on this meeting's agenda. Both meetings must be convened correctly as per
the constitution, with reference to the Societies Complaints Procedure. This decision is subject to approval from USCG before taking effect.

6.8 Term of Office of the Committee
The Committee shall hold office for a specific one year term to decided and published by USCG annually (Currently July 1st – June 30th of the following year).

Article 7 Standing Orders of the Society.

7.1 The Society does not have Standing Orders.

7.2 Should the Society have Standing Orders, this Constitution supersedes any and all provisions in the Standing Orders and takes precedence, if there is conflict.

7.3 Should the Society have Standing Orders, the Committee shall furnish a copy of the Standings Orders, and must continue to do so for any amendments or new articles, to the USCG for approval.

7.4 Should the Society have Standing Orders, the Committee shall make available the Standing Orders along with its Constitution on its official Society profile, viewable to all.

Article 8 Annual General Meetings

8.1 The Annual General Meeting of the Society shall take place in the second semester of the academic year, at a time to be determined by the Committee of the Society. The Annual General Meeting must be held before the second semester teaching term ends.

8.2 No less than six days' notice of the Annual General Meeting shall be given to the Society's members. The date and time of the AGM shall be notified to the Society's Members.

This is done by, at a minimum, uploading the date to the Societies Calendar, emailing all members, and by other means as agreed.

Article 9 Extraordinary General Meetings

9.1 An Extraordinary General Meeting of the Society may be convened to:
(i) Hold an election to fill a vacancy on the Committee, should one arise.
(ii) Consider a proposal to amend this Constitution or any other governing instrument of the Society;
(iii) Address any other circumstance not provided for in this Constitution.

9.2 An Extraordinary General Meeting shall be convened:
(i) By the Auditor or Secretary
(ii) By majority (50% +1) decision of the Committee; or
(iii) On foot of a submission to the Societies Office of a petition signed by not less than 75 Members of the Society or 33% of the membership, whichever is smaller. Only the signatures of Members who are eligible to a vote at General Meetings on the date of submission of the petition, as per Article 10.2, may be counted towards the quota of signatures.

9.3 In the case of a resignation or dismissal, or removal as a result of a USCG or University sanction, from the Committee of a Committee member, the Committee shall have the power to co-opt any full member of the Society to the Committee until the next general meeting (be it an EGM or an AGM), at which a new officer will be appointed. This must be convened within 4 teaching term weeks from the resignation.

9.4 No less than six days' notice of the Extraordinary General Meeting shall be given to the Society's members. The date and time of the EGM shall be notified to theSociety's Members. This is done by, at a minimum, uploading the date to the Societies Calendar, emailing all members, and by other means as agreed.

Article 10 Election of the Committee

10.1 The Committee of the Society shall be elected at the Annual General Meeting, except where otherwise provided for in this Constitution.

10.2 The Auditor shall appoint a Returning Officer for elections. The Auditor may appoint himself/herself as returning officer. The Returning Officer may not be a candidate in any of the elections. The Returning Officer must not vote, bar to cast a casting vote in the event of a tie. In

the event of a tie, the Auditor, where he/she is the returning officer, receives a casting vote; in the event where the Auditor is not the returning officer, he/she receives no casting vote.

10.3 All Members who are eligible to a vote at General Meetings on the date of an election, as per Article 10.2, shall be eligible for election to the Committee, except as provided for in Article 5.3.

10.4 Candidates for each position on the Committee of the Society must be proposed and seconded by members of the Society at the AGM. The candidates propose themselves.

10.5 The election of members of the Committee shall take place by secret ballot at the AGM. This, at the discretion the Returning Officer with the agreement of two-thirds of the membership attending the AGM, may be changed to a show of hands. Should this be implemented it is considered to be a change confined to that specific AGM/EGM and not be deemed a change to the Constitution.

Article 11 Voting at General Meetings

11.1 Voting shall be by show of hands, unless otherwise determined in a vote at any specific meeting.

11.2 Full Members of at least 30 days standing of the Society shall be entitled to vote in motions at General Meetings. The Secretary must present the membership list of those eligible to vote at the election. Members who sign-up to the society on Socs day 1 are entitled to vote in the first EGM of the year without being members for 30 days.

11.3 Motions and resolutions must be passed by a simple majority of those Full Members present at the meeting, except where otherwise stipulated in this Constitution.

Article 12 Resignations from the Committee

12.1 The resignation of any member of the Committee shall be instituted by a letter of resignation to the Secretary of the Society.

12.1.1 In the case of the resignation of the Secretary, resignation may be instituted by a letter of resignation to the Auditor.

12.2 In the case of resignation during term time, the resigning Committee member must

handover all Society property, passwords and handover documents to the committee as per Article 12.1 and, where practical, assist with the induction of his/her replacement.

Article 13 Handover Documents

13.1 Each outgoing officer of the Committee must present Handover Documents at the end of his/her term detailing the specific roles and responsibilities of their office, and the person(s) with whom he/she conducted the business of the Society, in order to assist the incoming officer with his/her development of the Society.

Article 14 Instigation of Disciplinary Action

14.1 The Committee and all members of the Society shall comply with the disciplinary, grievance, bullying and harassment procedures, and all other procedures of the University and the USCG, as may be added to or amended from time to time, with reference to the Societies Complaints Procedure.

14.1.1 Committee members that bring the Society into disrepute may be removed by the Committee, with reference to the Societies Complaints Procedure. This decision is subject to approval from the USCG before taking effect.

14.1.2 Society members that bring the Society into disrepute may be removed from the membership list by a vote of the Committee, with reference to the Societies Complaints Procedure. This decision is subject to approval from USCG before taking effect.

The following constitute some examples of breaches of discipline (but breaches are not limited to the following):

(i) Serious or persistent breach of Health and Safety.
(ii) Bringing the name of the Society into disrepute.
(iii) Acting against the aims and/or objectives of the Society.
(iv) Misappropriation of any funding relating to the Society.
(v) Discrimination or Harassment.
(vi) Gross misconduct as interpreted by USCG.
(vii) Breaches of any USCG or University policies or procedures.

Article 15 Management of Finance

15.1 The finances of the Society shall be managed by the Auditor and Treasurer of the Society.

15.1.1 This Constitution also provides for the possibility of an Assistant Treasurer if the Society feels it is necessary.

15.2 It is the responsibility of the Treasurer to ensure that all monies received from the University and sponsors are receipted through the Societies Office.

15.3 No Society Member may use their membership for personal financial gain. Failure to adhere to this article shall result in University Of Galway disciplinary action.

Article 16 Amendments to the Constitution

16.1 Amendments to this Constitution may be passed at an Annual General Meeting or an Extraordinary General Meeting of the Society.

16.1.1 The change to the Constitution must be proposed and seconded and put to the Vote of the members. A proposed amendment is deemed to be passed by a two-Thirds majority of full members present at the AGM/EGM.

16.2 Such amendments to this Constitution shall require the formal ratification of the University Societies Coordination Group before taking effect.

16.3 The Society must upload their current ratified Constitution to its official Society profile.

Article 17 Dissolution of the Society

17.1 The Society may be dissolved by a two-thirds majority vote of its membership present at an AGM or EGM.

17.2 The Society may fall into abeyance or be dissolved by decision of the USCG. The following constitute a non-exhaustive list of grounds for abeyance or dissolution.

(i) Failure to submit a Treasurer’s Report, submit receipts for all University grants and provide information for all transactions at the end of the Societies year.
(ii) Failure to submit a Secretary’s Report at the end of Societies year.
(iii) Failure to have a table at Societies Day the following September.

(iv) Failure to elect four core committee members by Society Training Weekend.
(v) Failure of at least 2 committee members to attend Society Training without prior acceptance of apologies to the USCG.

17.3 The Society shall fall into abeyance if general activity ceases.

17.4 If the Society remains in abeyance for two consecutive years it will be deemed to be dissolved.

17.5 On dissolution of the Society, all the Societies assets, including intellectual property and virtual rights, shall become the property of the University.

Article 18 Akumakon

18.1 The Society Committee and the Con-Director is responsible for the overall organisation of the convention Akumakon.

18.2 The Society Committee, on a majority 2/3 vote, can veto the Con-Director’s decisions.

18.2.1 The Akumakon committee can veto the Con-Director’s decisions if the vote passes with a 2/3 majority. The Society Committee must be notified of such occurrences.

18.3 The Society Committee can hold a vote of no confidence (2/3 majority vote) in any Akumakon committee member, should they feel they are not fulfilling their duties.

18.3.1 The Con-Director may take part in this vote of no confidence.

18.3.2 The Akumakon Committee can hold a vote of no confidence (2/3/ majority vote) in any other Akumakon committee member, should they feel they are not fulfilling their duties.

18.4 The Society Committee must approve the final convention budget by August 30th. Any amendments must be informed and approved.

18.5 The society must audit the Akumakon committee at least twice during the term year, once before September 30th and again before January 1st.

18.5.1 The society reserves the right to audit the Akumakon committee at any time with a minimum of one week’s notice. Findings must be distributed to both committees within seven days.

18.6 Copies of Akumakon Guidelines & Templates must exist and be accessible to incoming committee members. A list of any passwords for any accounts made must also be accessible to incoming members.

18.6.1 The Con-Director, Co Con-Director, Auditor and Treasurer must review the Akumakon Guidelines and Templates at least once every year, after Akumakon has taken place during that academic year.

18.7 Akumakon Committee

18.7.1 The Con-Director is responsible for creating an Akumakon Committee.

18.7.2 Every member of the Akumakon committee must be deemed acceptable by the core position holders in Society committee as outlined in Article 5.5, by majority vote, for them to take their respective Akumakon committee positions.

18.7.3 Members of the Akumakon Committee must be full members of the Society.

18.7.3.1 Members of the Akumakon Committee are not required to attend Society Committee meetings

18.7.3.2 If deemed necessary by the Con-Director and the Society committee, other Akumakon committee members may attend Society committee meetings.

18.7.3.3 Members of the Akumakon Committee do not count towards the Society Committee meeting quorum, except the Con-Director.

18.7.3.4 Members of the Society committee may also hold a position on the Akumakon committee.

18.7.3.4.1 People on both the society committee and the Akumakon Committee are first and foremost answerable to the society.

18.7.4 Election of Akumakon Committee members

87.7.4.1 The Con-Director shall propose all Akumakon Committee members to the core position holders in the Society Committee, as outlined in Article 5.5.

18.7.4.2 The Auditor, Secretary, and Treasurer are not proposed by the Con-Director but are taken from the Society Committee.

18.7.4.3 The member proposed is voted upon by the Society Committee and must be passed by majority vote.

18.7.4.4 Each committee role must be clearly defined beforehand in the Akumakon Guidelines.

18.7.4.5 Akumakon Guidelines must be updated if a new committee position is created.

18.8 Akumakon Committee Meetings

18.8.1 Meetings shall be called at the discretion of the Con-Director, however must be held every two weeks minimum until the completion of the convention.

18.8.2 Meetings require a quorum of 50%. In the case of an odd number of committee members, there must be a majority of members at the meeting.

18.8.3 Failure to present for 3 consecutive Akumakon meetings without sufficient reason approved by the Akumakon Committee results in automatic removal from the committee.

18.8.4 The final meeting prior to Akumakon must be attended by all Akumakon committee members, online or in person. Failure to do so without sufficient reason will result in automatic removal from the committee.

18.9 After the succeeding Akumakon Con-Director is elected, the previous Con-Director remains fully responsible for all outstanding activities made by, and including, their committee for the event they were Con-Director.

18.9.1 Upon the successful organisation and running of Akumakon by the Con Director and Co-Con(s), along with the completion of their term in the position in its entirety, each party will be granted a lifetime free entry pass to Akumakon. Should any of these parties resign or be voted off of the position in a vote of no confidence, they will not receive this benefit.