An Cumann Rince Seit University Of Galway Constitution

Ratified on 19-10-2025 by the University Societies' Co-ordination Group
Adopted on the 19-10-2025

Airteagal 1 Ainm an Chumainn

An Cumann Rince Seite, de chuid Ollscoil na Gaillimhe, dá dtagraítear ‘An Cumann’ is ainm don Chumann seo.

Airteagal 2 Aidhmeanna an Chumainn

Is iad aidhmeanna an Chumainn ...

2.1 An Rince Seite a mhúineadh do dhaoine as Gaelainn.

2.2 Deis a thabhairt do dhaoine an Ghaelainn a labhairt go seachtainiúil.

2.3 Cultúr an rince seite a cheiliúradh as Gaelainn.

2.4 Deis a thabhairt do cheoltóirí traidisiúnta seinimt do chéilí.

2.5 Spás a thabhairt do dhaoine barr feabhais a chur ar a scileanna rince seite agus ar a gcuid Gaelainne.

2.6 Traidisiúintaí Gaelacha a thaispeáint do dhaoine.

2.7 Na Gaeil agus muintir na hÉireann a bhuascailt ón náire a bhíonn orthu i dtaobh na Gaelainne agus i dtaobh an cultúr Gaelach.

Airteagal 3 Ballraíocht

3.1 Beidh gach mac léinn agus ball foirne de chuid na hOllscoile i dteideal bheith ina mbaill den Chumann.

3.2 Beidh daoine atá i dteideal ballraíochta sa Chumann ina mbaill den Chumann ach a n-ainm a bheith sínithe acu ar liosta ballraíochta oifigiúil an Chumainn.

Airteagal 4 An Coiste

4.1 Coiste a dhéanfaidh gnó an Chumainn.

4.2 Ag Cruinniú Ginearálta Bliantúil, nó, más gá, ag Cruinniú Ginearálta Urghnách, a thoghfar coiste an Chumainn.

4.3 Is iad na baill seo a leanas a bheidh ar an gcoiste: an Reachtaire; an Leas-Reachtaire; an Cisteoir; an Cisteoir Foirne; an Rúnaí; an t-Oifigeach Caidrimh Phoiblí; an t-Oifigeach Teangan; an t-Oifigeach Ceoil; Ionadaí na Chéad Bhliana; an t-Eagraí Imeachtaí; an t-Oifigeach Slándála. Ní mór do gach ball den choiste a bheith ina b(h)all den Chumann.

4.4 **An Reachtaire**

An Reachtaire a bheidh freagrach as gnóthaí an Chumainn tríd is tríd. Eiseann/ise a bheidh ina c(h)athaoirleach ar gach cruinniú de chuid an Chumainn, ach amháin sa chás go gcinnfidh an coiste a mhalairt nó go bhforáilfear dá mhalairt sa bhunreacht seo.

4.5 **An Leas-Reachtaire**

Is ar an Leas-Reachtaire a bheidh dualgais an Reachtaire i gcás don Reachtaire a bheith as láthair nó i gcás nach inmhe dó/di a d(h)ualgais a chomhlíonadh.

4.6 **An Cisteoir**

An Cisteoir a fhéachaidh i ndiaidh ghnóthaí airgeadais an Chumainn, i gcomhairle leis an Reachtaire agus leis an gCisteoir Foirne. Coinneoidh sé/sí cuntais airgeadais an Chumainn. Déanfaidh sé/sí cuntais ag deireadh na bliana maille le tuairisc ón gcisteoir don Chumann a ullmhú agus a chur faoi bhráid an Chumainn agus na hOllscoile.

4.7 **An Cisteoir Foirne**

Ball d’fhoireann acadúil na hOllscoile a bheidh sa Chisteoir Foirne. Déanfaidh sé/sí maoirseacht ar ghnóthaí airgeadais an Chumainn, agus cinnteoidh sé/sí gur dea-chleachtas a bheidh ar bun.

4.8 **An Rúnaí**

An Rúnaí a choinneoidh cuntais neamhairgeadais an Chumainn, lena n-áirítear an liosta oifigiúil ballraíochta, comhfhreagras an Chumainn a bhainistiú agus tuairisc a dhéanamh ag deireadh na bliana.

4.9 **An t-Oifigeach Caidrimh Phoiblí**

An t-Oifigeach Caidrimh Phoiblí a bheidh freagrach as cruinnithe agus imeachtaí an Chumainn a fhógairt.

4.10 **An t-Oifigeach Teangan**

An t-Oifigeach Teangann a bheidh freagrach as cruinneas agus caighdeán na Gaelainne sa Chumainn a choimeád ag ard leibhéal agus aistriú a dhéanamh ar acmhainní a bheidh á úsáid ag an gCumann.

4.11 **An t-Oifigeach Ceoil**

An t-Oifigeach Ceol a bheidh i gceannas ar chúrsaí ceol sa Chumann. Beidh sé de dhualgas ar/uirthi ceol/ceoltóir(í) a fháilt chun seimint ag na ranganna gach seachtain. Beidh sé/sí i gceannas ar eagrú threalamh fuaime do chéilithe. Moltar grúpa ceol/banna céilí a chur le chéile chun seinimt ag Céilí Mór deireadh na bliana. Tugfar deis do cheoltóirí seinimt ag na ranganna. Moltar comhoibriú/dea-chaidreamh a bhunú 's a choiméad leis an gCumann Trad.

4.12 **Ionadaí na Chéad Bhliana**

An Ionadaí a thabharfaidh guth do mhuintir an chéad bhliain sna cruinnithe, agus a mhealfaidh níos mó scoláirí sa chéad bhliain go dtí an gCumainn.

4.13 **An t-Eagraí Imeachtaí**

An t-Eagraí Imeachtaí a eagróidh mór-imeachtaí (céilithe) an Chumainn.

4.14 **An t-Oifigeach Slándála**

An t-Oifigeach Slándála a chinnteoidh go bhfuil suíomh na h-imeachtaí sábháilte, agus a chomhlíonfaidh páipéarachas agus obair eile a bhaineann le sábháilteacht.

4.15 **Oifigeach na bhFéilte (An t-Oifigeach Féile)**

Turasanna an Chumainn a eagrú 's a bhainistiú (turasanna go féilte + comhoibriú leis an eagrathóir imeachtaí)

4.16 Cruinnithe an Choiste

4.16.1 Tionólfar cruinnithe an choiste [uair sa choicís] ar a laghad i rith na bliana acadúla. Beidh gach ball den choiste i dteideal freastal ar na cruinnithe sin agus vóta a chaitheamh.

4.16.2 [Cúigear] comhaltaí de choiste an córam a bheidh ag aon chruinniú den choiste.

4.16.3 An Reachtaire nó an Rúnaí a chuirfidh cruinnithe an choiste in iúl do na baill. Tabharfaidh an Reachtaire nó an Rúnaí fógra [dhá] lá ar a laghad do bhaill an choiste i dtaobh chruinniú an choiste.

4.17 Téarma Oifigeachta an Choiste

Beidh an coiste in oifig ón gcéad lá d'Iúil tar éis a dtofa go dtí an chéad lá d'Iúil an bhliain dar gcionn.

Airgeatal 5 Cruinnithe Ginearálta

5.1 **Cruinniú Ginearálta Bliantúil(CGB)**

5.1.1 Tionólfar Cruinniú Ginearálta Bliantúil an Chumainn sa dara seimeastar den bhliain acadúil, ag am a chinnfidh coiste an Chumainn.

5.1.2 Tabharfar fógra nach lú ná [seacht] lá i dtaca leis an gCruinniú Ginearálta Bliantúil. Cuirfear dáta agus am an CGB in iúl don Ollscoil agus déanfar é a fhógairt ar fhógra poiblí laistigh den Ollscoil.

5.2 **Cruinnithe Ginearálta Urghnácha**

5.2.1 Féadfar Cruinniú Ginearálta Urghnách an Chumainn a thionól chun:

(i) Toghchán a rith chun folúntas ar an gcoiste a líonadh sa chás go dtiocfadh folúntas chun cinn

(ii) Plé a dhéanamh ar rún i dtaca le leasú a dhéanamh ar an mbunreacht seo nó ar aon ionstraim rialaithe eile de chuid an Chumainn;

(iii) Aghaidh a thabhairt ar aon imthoisc eile nach bhforáiltear dóibh sa bhunreacht seo.

5.2.2. Déanfar Cruinniú Ginearálta Urghnách a thionól:

(i) le cinneadh mhóramh an Choiste; nó

(ii) de bhun achainí ar a mbeidh síniú líon nach lú ná [deichniúr] de bhaill an Chumainn a bheith curtha faoi bhráid choiste an Chumainn.

5.2.3 Tabharfar fógra nach lú ná [seacht] lá i dtaca leis an gCruinniú Ginearálta Urghnách. Cuirfear dáta agus am an CGU in iúl don Ollscoil agus déanfar é a fhógairt ar fhógra poiblí laistigh den Ollscoil.

Article 6 Committee Meetings

6.1 Meetings of the Committee shall be held at least 4 times or fortnightly during each academic term. All members of the Committee shall be entitled to attend and vote at such meetings.

6.2 The quorum for a meeting of the Committee shall be 50% + 1Committee members.

6.3 Meetings of the Committee shall be convened (called) by the Auditor or by the Secretary; at least {insert minimum amount of days here [no less than three days]} days' notice of a Committee meeting shall be given by the Auditor or Secretary to the members of the Committee.

6.4 Meetings may also be convened at the request of 3 or 50% of the Committee, whichever is the larger number, with at least the minimum notice period as per

6.4.1. Failure of the Auditor or Secretary to issue this notice within 5 days of receipt of the request by these members in writing shall entitle these members to issue said notice to the Committee.

6.5 All Committee members must be notified by their chosen email and by other means as agreed.

6.6 Committee members that fail to attend 3 Committee meetings, without apologies accepted by the Committee, shall be deemed to have resigned.

6.7 Motion of no confidence
A motion of no confidence may be taken about a committee member who

(i) is deemed to not be fulfilling their role as outlined in the constitution,
(ii) is deemed not fit to hold their position for other reasons specified and agreed by the committee,
(ii) makes decisions that the majority of the committee feel to be detrimental to the society.
The motion must be proposed and seconded at a first meeting where the majority vote must agree to table it for the next committee meeting it must be on this meeting's agenda. Both meetings must be convened correctly as per
the constitution, with reference to the Societies Complaints Procedure. This decision is subject to approval from USCG before taking effect.

6.8 Term of Office of the Committee
The Committee shall hold office for a specific one year term to decided and published by USCG annually (Currently July 1st – June 30th of the following year).

Airteagal 6 Toghadh an Choiste

6.1 Is ag an gCruinniú Ginearálta Bliantúil a thoghfar coiste an Chumainn.

6.2 An Reachtaire a bheidh ina c(h)eann comhairimh do na toghcháin. Sa chás go mbeidh sé i gceist ag an Reachtaire seasamh i dtoghchán, ceapfaidh an coiste ceann comhairimh, nach iarrthóir i dtoghchán ar bith é/í.

6.3 Beidh gach ball den Chumainn atá in ann cumarsáid a dhéanamh trí Ghaelainn i dteideal a bheith tofa ar an gcoiste.

6.4 Ní mór do bhaill an Chumainn iarrthóirí do gach post ar choiste an Chumainn a mholadh agus tacú leo ag an CGB.

6.5 Beidh baill uile an Chumainn i dteideal vóta a chaitheamh i dtoghadh an choiste.

6.6 Is trí rúnbhallód ag an CGB a thoghfar bhaill an choiste. Sa chás gur mó líon na vótaí a gheobhaidh iarrthóir amháin ná líon na vótaí a gheobhaidh iarrthóir eile don phost céanna, measfar é/í a bheith tofa don phost sin.

Article 8 Annual General Meetings

8.1 The Annual General Meeting of the Society shall take place in the second semester of the academic year, at a time to be determined by the Committee of the Society. The Annual General Meeting must be held before the second semester teaching term ends.

8.2 No less than six days' notice of the Annual General Meeting shall be given to the Society's members. The date and time of the AGM shall be notified to the Society's Members. This is done by, at a minimum, uploading the date to the Societies Calendar, emailing all members, and by other means as agreed.

Article 9 Extraordinary General Meetings

9.1 An Extraordinary General Meeting of the Society may be convened to:
(i) Hold an election to fill a vacancy on the Committee, should one arise.
(ii) Consider a proposal to amend this Constitution or any other governing instrument of the Society;
(iii) Address any other circumstance not provided for in this Constitution.

9.2 An Extraordinary General Meeting shall be convened:
(i) By the Auditor or Secretary
(ii) By majority (50% +1) decision of the Committee; or
(iii) On foot of a submission to the Societies Office of a petition signed by not less than 75 Members of the Society or 33% of the membership, whichever is smaller. Only the signatures of Members who are eligible to a vote at General Meetings on the date of submission of the petition, as per Article 10.2, may be counted towards the quota of signatures.

9.3 In the case of a resignation or dismissal, or removal as a result of a USCG or University sanction, from the Committee of a Committee member, the Committee shall have the power to co-opt any full member of the Society to the Committee until the next general meeting (be it an EGM or an AGM), at which a new officer will be appointed. This must be convened within 4 teaching term weeks from the resignation.

9.4 No less than six days' notice of the Extraordinary General Meeting shall be given to the Society's members. The date and time of the EGM shall be notified to theSociety's Members. This is done by, at a minimum, uploading the date to the Societies Calendar, emailing all members, and by other means as agreed.

Article 10 Election of the Committee

10.1 The Committee of the Society shall be elected at the Annual General Meeting, except where otherwise provided for in this Constitution.

10.2 The Auditor shall appoint a Returning Officer for elections. The Auditor may appoint himself/herself as returning officer. The Returning Officer may not be a candidate in any of the elections. The Returning Officer must not vote, bar to cast a casting vote in the event of a tie. In the event of a tie, the Auditor, where he/she is the returning officer, receives a casting vote; in the event where the Auditor is not the returning officer, he/she receives no casting vote.

10.3 All Members who are eligible to a vote at General Meetings on the date of an election, as per Article 10.2, shall be eligible for election to the Committee, except as provided for in Article 5.3.

10.4 Candidates for each position on the Committee of the Society must be proposed and seconded by members of the Society at the AGM. The candidates propose themselves.

10.5 The election of members of the Committee shall take place by secret ballot at the AGM. This, at the discretion the Returning Officer with the agreement of two-thirds of the membership

attending the AGM, may be changed to a show of hands. Should this be implemented it is considered to be a change confined to that specific AGM/EGM and not be deemed a change to the Constitution.

Article 11 Voting at General Meetings

11.1 Voting shall be by show of hands, unless otherwise determined in a vote at any specific meeting.

11.2 Full Members of at least 30 days standing of the Society shall be entitled to vote in motions at General Meetings. The Secretary must present the membership list of those eligible to vote at the election. Members who sign-up to the society on Socs day 1 are entitled to vote in the first EGM of the year without being members for 30 days.

11.3 Motions and resolutions must be passed by a simple majority of those Full Members present at the meeting, except where otherwise stipulated in this Constitution.

Article 12 Resignations from the Committee

12.1 The resignation of any member of the Committee shall be instituted by a letter of resignation to the Secretary of the Society.

12.1.1 In the case of the resignation of the Secretary, resignation may be instituted by a letter of resignation to the Auditor.

12.2 In the case of resignation during term time, the resigning Committee member must handover all Society property, passwords and handover documents to the committee as per Article 12.1 and, where practical, assist with the induction of his/her replacement.

Article 13 Handover Documents

13.1 Each outgoing officer of the Committee must present Handover Documents at the end of his/her term detailing the specific roles and responsibilities of their office, and the person(s) with whom he/she conducted the business of the Society, in order to assist the incoming officer with

his/her development of the Society.

Article 14 Instigation of Disciplinary Action

14.1 The Committee and all members of the Society shall comply with the disciplinary, grievance, bullying and harassment procedures, and all other procedures of the University and the USCG, as may be added to or amended from time to time, with reference to the Societies Complaints Procedure.

14.1.1 Committee members that bring the Society into disrepute may be removed by the Committee, with reference to the Societies Complaints Procedure. This decision is subject to approval from the USCG before taking effect.

14.1.2 Society members that bring the Society into disrepute may be removed from the membership list by a vote of the Committee, with reference to the Societies Complaints Procedure. This decision is subject to approval from USCG before taking effect.

The following constitute some examples of breaches of discipline (but breaches are not limited to the following):

(i) Serious or persistent breach of Health and Safety.
(ii) Bringing the name of the Society into disrepute.
(iii) Acting against the aims and/or objectives of the Society.
(iv) Misappropriation of any funding relating to the Society.
(v) Discrimination or Harassment.
(vi) Gross misconduct as interpreted by USCG.
(vii) Breaches of any USCG or University policies or procedures.

Article 15 Management of Finance

15.1 The finances of the Society shall be managed by the Auditor and Treasurer of the Society.

15.1.1 This Constitution also provides for the possibility of an Assistant Treasurer if the Society feels it is necessary.

15.2 It is the responsibility of the Treasurer to ensure that all monies received from the University and sponsors are receipted through the Societies Office.

15.3 No Society Member may use their membership for personal financial gain. Failure to adhere to this article shall result in University Of Galway disciplinary action.

Ratified on 19-10-2025 by the University Societies' Co-ordination Group
Adopted on the 19-10-2025

Article 16 Amendments to the Constitution

16.1 Amendments to this Constitution may be passed at an Annual General Meeting or an Extraordinary General Meeting of the Society.

16.1.1 The change to the Constitution must be proposed and seconded and put to the Vote of the members. A proposed amendment is deemed to be passed by a two-Thirds majority of full members present at the AGM/EGM.

16.2 Such amendments to this Constitution shall require the formal ratification of the University Societies Coordination Group before taking effect.

16.3 The Society must upload their current ratified Constitution to its official Society profile.

Article 17 Dissolution of the Society

17.1 The Society may be dissolved by a two-thirds majority vote of its membership present at an AGM or EGM.

17.2 The Society may fall into abeyance or be dissolved by decision of the USCG. The following constitute a non-exhaustive list of grounds for abeyance or dissolution.

(i) Failure to submit a Treasurer's Report, submit receipts for all University grants and provide information for all transactions at the end of the Societies year.
(ii) Failure to submit a Secretary's Report at the end of Societies year.
(iii) Failure to have a table at Societies Day the following September.
(iv) Failure to elect four core committee members by Society Training Weekend.
(v) Failure of at least 2 committee members to attend Society Training without prior acceptance of apologies to the USCG.

17.3 The Society shall fall into abeyance if general activity ceases.

17.4 If the Society remains in abeyance for two consecutive years it will be deemed to be dissolved.

17.5 On dissolution of the Society, all the Societies assets, including intellectual property and virtual rights, shall become the property of the University.

Airteagal 7 Baill ag éirí as an gCoiste

7.1 Is trí litir scoir a sheolfar chuig Rúnaí an Chumainn a éireoidh ball den choiste as oifig. Is trí litir scoir a sheolfar chuig an Reachtaire a éireoidh an Rúnaí as oifig.

Airteagal 8 Bainistiú Airgeadais

8.1 Reachtaire, Cisteoir agus Cisteoir Foirne an Chumainn a dhéanfaidh cúrsaí airgeadais an Chumainn a bhainistiú.

8.2 Ní bhfaighidh aon bhall de choiste an Chumainn luach saothair ón gCumann, ná ní úsáidfidh siad an oifigeacht chun críche gnóthachain phearsanta airgeadais.

Airteagal 9 Leasuithe ar an mBunreacht

9.1 Féadfar leasuithe a dhéanamh ar an mbunreacht seo ag Cruinniú Ginearálta Bliantúil nó ag Cruinniú Ginearálta Urghnách an Chumainn.

9.2 Maidir le leasuithe ar an mbunreacht seo a bheadh faofa ag Cruinniú Ginearálta Bliantúil nó ag Cruinniú Ginearálta Urghnách an Chumainn, ní mór faomhadh oifigiúil a fháil ón Ollscoil sula mbeidh feidhm leo.

Airteagal 10 An Cumann a Scor

10.1 Féadfar an Cumann a scor le vóta móraimh [dhá thrian] de bhallraíocht an Chumainn ag Cruinniú Ginearálta. Féadfar an Cumann a scor freisin le cinneadh na hOllscoile. Beidh an Cumann ‘ar stad’ sa chás go mainneoidh air coiste a thoghadh [dhá] bhliain as a chéile.

10.2 Ar scor an Chumainn, is ag an Ollscoil a bheidh seilbh ar mhaoin an Chumainn.

Airteagal 11 Teanga an Chumainn

11.1 Sí an Ghaelainn (Gaeilge) teanga labhartha an Chumainn.

11.2 Beidh imeachtaí agus cruinnithe an Chumainn á rith trí mheán na Gaelainne. Múinfear na ranganna as Gaelainn.